



City of Tacoma

Tacoma Employees' Retirement System (TERS)

3628 S. 35<sup>th</sup> St., Tacoma, WA 98409 ▪ P.O. Box 11007, Tacoma, WA 98411-0007

Office: (253) 502-8200

Fax: (253) 502-8660

Email: TERSretirement@cityoftacoma.org

## Address and Name Change

Changes will be effective for the current month if form is received by the 10<sup>th</sup> of the month.

Status (check one):  Retiree  Deferred Member

### Member Information--Please complete in full.

Last Name		First Name		MI	Birth Date	SSN (Last Four)
Home Phone Number	Cell Phone Number	Email			Member No. (Office Use)	

## Address Change

### Complete only if your address has changed.

Previous Address	Mailing Address	City	State	Zip Code
	Home Phone Number	Cell Phone Number		
New Address	Mailing Address	City	State	Zip Code
	Physical Address (Retiree)	City	State	Zip Code
	Home Phone Number	Cell Phone Number		

## Name Change

### If your name has changed, please provide a copy of the following:

Driver's license  Social Security Card OR  Other legal document with your new name

Previous Name	Last Name	First Name	MI
New Name	Last Name	First Name	MI

Note: If this form is completed by anyone other than the person identified in the Member Information section above, a copy of either the power of attorney or court ordered guardianship papers must be provided before any changes will be made.

I certify that my name and/or address was changed as shown above. Handwritten signature only

Signature	Date
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